



Kittitas PUD
 1400 Vantage Hwy
 Ellensburg, WA 98926
 Phone: 509-933-7200
 Fax: 509-933-7190

For best results, please open and complete in Adobe Acrobat.

Plat or Development Application

A complete application, site plan, county approved plat plan, and application fee must be submitted for your project to be considered.

PROPERTY OWNER

Current Legal Owner of Property		Contact Name (if applicable)	Title (if applicable)
Please note: Legal owner must authorize this project and delegate responsibility for the project if he/she will not be directly involved.			
Mailing Address	City	State	Zip code
Phone	Email		

PROJECT INFORMATION

Project Name / Addresses / Parcel Numbers		City	State	Zip code
Company or Individual Responsible for Construction		Project Contact		Project Role
Please note: This individual will be able to make decisions and receive account information until we are notified to remove them as an applicant on the service.				
Mailing Address	City	State	Zip code	
Phone	Email			
Service Requested on this Application:				
New Plat development		New temporary or permanent service requested to 5 or more lots		Alteration to existing Plat
Service Type Requested:				Desired Service Date:
Overhead		Underground	Overhead to Underground Conversion	
If temporary or permanent services are being requested:				
Electric Panel Size:	200 Amps	320 Amps (400A Self Contained)	400/600 Amps (CT Service)	Other/Unknown:

Service Information must be provided to move forward with your project. Please contact your electrician for details if necessary.

EXPECTED LOAD INFORMATION

Number of lots planned:	Will there be additional community buildings, sewer, or wells? *If yes, please describe below.	Yes	No
Large Motor Loads: (Items Over 2 Horsepower (HP)) <small>*LRC/LRA/Starting Current information can be found on the name plate of the unit or from the manufacturer</small>			
Well Pump	HP: _____ LRC/LRA*: _____ Amps	Item: _____	HP: _____ LRC/LRA*: _____ Amps
Item: _____	HP: _____ LRC/LRA*: _____ Amps	Item: _____	HP: _____ LRC/LRA*: _____ Amps

ADDITIONAL INFORMATION

Will there be solar installed at this location?	Yes, provide proposed kW Output:	No
If Yes, Application for Inter-Connection of Alternative Power Generation and Power Purchase and Interconnection Agreement must accompany this application. Visit our Distributed Generation page at KittitasPUD.com for more information.		
Will there be natural gas or propane installed at this location?	Yes	No
Will existing power facilities at the location require relocation or removal?	Yes (Mark on Site Plan and describe below)	No

COMMENTS ABOUT REQUESTED PROJECT

Please note any additional information that will be helpful in processing your application:

BILLING ACCOUNT INFORMATION

Same as Legal Owner As listed below:	Same as Project Responsible Party	This information will be used to establish a billing account. It is your responsibility to keep all contact information up to date, both while your project is in process and following connection.		
Company or Individual Responsible for Billing Account		Company Contact Name and Role		
Billing Address	City	State	Zip code	
Phone	Email			
Additional Individual(s) to be listed on Billing Account	Phone	Email		
Monthly statement preference (select all that apply): <input type="checkbox"/> email notification <input type="checkbox"/> paper statement	Automatic payment method (select one, if applicable): <input type="checkbox"/> bank account <input type="checkbox"/> credit or debit card		Please do not provide account information on this form. A Customer Service Representative will follow up to collect your account information for automatic payment.	
A billing deposit is required for each service on new and existing accounts but may be waived with satisfactory payment history from your current utility provider. If at any time payment history become unsatisfactory, a billing deposit may be required on an existing account. The billing deposit will be credited to the upon 12 months of on-time payment history in a row, or upon termination of service.				
You choose to provide: <input type="checkbox"/> payment of billing deposit (billing deposit amount is dependent on type and number of services) <input type="checkbox"/> satisfactory payment history with Kittitas PUD or Letter of Credit from current utility provider				

Electronic application submission is the preferred and most efficient method.

- Please complete online or open and complete in Adobe Acrobat.
- Save a copy to your computer, and send as an email attachment to CustomerService@KittitasPUD.com.
- Please also include all required supplementary documents when emailing your application.

You may drop off, mail or fax your application and supplementary documents to our office at 1400 Vantage Hwy, Ellensburg.

A non-refundable application fee must accompany this application before it can be considered. Please visit the Charges and Fees Schedule page on KittitasPUD.com for our current application fee, or contact the Billing & Payments department with questions. If you are submitting your application electronically, a Customer Service Representative will contact the Project Contact listed for payment.

Upon submission of a complete application, all required documents, and the application fee, your project will be forwarded to the Engineering department for project design and issuance of a Cost Proposal. Your application is effective until the installation of your service, but not to exceed the maximum time frame allowed in the current Line Extension policy. Please visit the New Service page on KittitasPUD.com for our full Line Extension policy and details on installation standards.

Do not begin construction until you have received your project design and paid your Cost Proposal from the Engineering department.

APPLICATION AGREEMENT

This application is official notice to Kittitas PUD to begin all the needed steps to provide new electric service. If any of the above information is revised you must notify PUD in writing, and you may be responsible for additional charges related to engineering, construction, or other aspects of providing service. If there is a lack of progress or inactivity on your project and this project is canceled either by you or by PUD, you will be responsible for paying PUD actual costs incurred up to the time of cancellation.

You understand that when this application results in a service connection, the Billing Account Responsible Party listed above will be billed monthly according to the established policies and rates now in force or hereafter modified by the Kittitas PUD Board of Commissioners. You agree to accept responsibility for and to timely pay all amounts due under this account and to abide by all policies established by the PUD that are now in force or hereafter adopted and as they may be modified from time to time. In the event of a breach of this contract by the Responsible Party, the Responsible Party will be liable for damage or loss suffered by the District. You further understand that delinquent utility charges have the potential to become a lien against the property.

You understand that completing these boxes constitutes a legal and binding signature confirming that you acknowledge and agree to the above terms.

Legal Owner Signature (Typed Signature is Acceptable)	Date
Project Responsible Party Signature (Typed Signature is Acceptable)	Date
Billing Account Responsible Party Signature (Typed Signature is Acceptable)	Date

Billing & Payments Department office hours: 8am to 4pm, Monday to Friday Engineering Department office hours: 8am to 4pm, Monday to Thursday Operations Department office hours: 8am to 4pm, Monday to Thursday	Kittitas PUD 1400 Vantage Hwy Ellensburg, WA 98926 Phone: 509-933-7200 Fax: 509-933-7190
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