



**LANDLORD SERVICE AGREEMENT**

**LANDLORD NAME** \_\_\_\_\_ Account # \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

\_\_\_\_\_  
*CITY, STATE, ZIP CODE*

TELEPHONE # \_\_\_\_\_ CELL # \_\_\_\_\_

EMAIL \_\_\_\_\_

DRIVERS LICENSE \_\_\_\_\_ STATE \_\_\_\_\_

**PROPERTY MANAGEMENT COMPANY** \_\_\_\_\_

CONTACT \_\_\_\_\_ PHONE # \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

\_\_\_\_\_  
*CITY, STATE, ZIP CODE*

EMAIL \_\_\_\_\_

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**PROPERTIES INCLUDED WITHIN AGREEMENT**

PROPERTY ADDRESS \_\_\_\_\_

\_\_\_\_\_  
*CITY, STATE, ZIP CODE*

PROPERTY ADDRESS \_\_\_\_\_

\_\_\_\_\_  
*CITY, STATE, ZIP CODE*

PROPERTY ADDRESS \_\_\_\_\_

\_\_\_\_\_  
*CITY, STATE, ZIP CODE*

PROPERTY ADDRESS \_\_\_\_\_

\_\_\_\_\_  
*CITY, STATE, ZIP CODE*

*Attach additional pages if necessary.*



## LANDLORD SERVICE AGREEMENT

By signing this agreement, I acknowledge that I understand and agree to the following terms:

- Kittitas PUD will transfer power back into my name when a tenant gives notification that they are moving out. I will not be charged a transfer fee for transfers to my account between tenants. I will be responsible for all charges accumulated between tenants.
- The PUD is not responsible for contacting new tenants to open an account. If a tenant fails to request an account in their name, the service will remain in my name. The PUD will not mediate landlord/tenant disputes. When a new tenant requests to open an account, they will be responsible for a transfer fee and deposit if required at that time.
- The PUD will send an automated email notification when a tenant requests to move in or out, if I have provided my email address on page 1. If I do not have email, the PUD will attempt to contact me by phone.
- If the tenant becomes delinquent, the service will be subject to disconnect. Kittitas PUD will attempt to contact the tenant and then myself to obtain payment. Past due balance must be paid in order to prevent disconnect. If disconnected, past due balance plus any additional fees must be paid in order to reconnect. If the power is disrupted and any damages are caused, such as frozen pipes, Kittitas PUD will not be held liable.
- I will receive a copy of all Reminder and Final notices that are sent to the customer. I would also like to receive copies of all monthly statements. YES  NO
- If a second party will be responsible for administration of this agreement, the name and address must be listed under Property Management Company on page 1. Any changes to Property Management Company will void this agreement and result in the need for a new agreement.
- Regardless of whether I authorize the Landlord Agreement or not, I understand that per RCW 35.21.290 as the property owner/landlord, I am responsible for any outstanding power bills my tenants may leave unpaid. Kittitas PUD may place a lien on my property for all outstanding charges and additional collection fees.
- I will notify the PUD as soon as if I make any changes to property ownership or contact information.
- This agreement shall remain in full force and effect until written cancellation is received by the Kittitas PUD. I will be responsible for any charges incurred until cancellation request is received. The PUD requires three day notice before cancellation.

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*Landlord/Owner*

*Date*