

**MINUTES OF THE BOARD OF COMMISSIONERS REGULAR MEETING
OF KITTITAS COUNTY PUD NO.1
June 29, 2021**

The meeting of the Board of Commissioners of Public Utility District No. 1 of Kittitas County was called to order by President Joe O’Leary at 1:00 P.M. The “in-person” meeting included a conference call-in line and a virtual link via Microsoft Teams.

Roll Call:

Joe O’Leary, President
Shan Rowbotham, Vice President
Rick Catlin, Secretary

Staff Present:

Matt Boast, General Manager
Rachael McDaniel, Executive Assistant
Ken Edwards, Engineering Supervisor
Perry Wood, Operations Manager
Genine Pratt, Finance Manager
Brandon Shields, Customer Service Representative – via Microsoft Teams

Guests Present:

Tammy Yakee
Al Sharp
Pat Kelleher
Brandon Meeks
Ruth Bare
Paulie Beard – via conference call
Heather Doolin – via conference call

Approval of Agenda

MOTION: Commissioner Rowbotham motioned to approve the agenda as amended

- Removal of 3.1 External Auditor Report
- Removal of 3.2 Tyler Krutzfeldt – EV Presentation
- Addition of 4.4 2021 6-28 Emergency Board Meeting Minutes to Consent Agenda

SECOND: Commissioner Catlin seconded

VOTE: 3-0 Approved

Public Comment:

Commissioner O’Leary requested GM Boast give a summary of the outage from Sunday 6/27/2021 before the floor would be open for public comment and stated not all questions would be answered at this meeting, but we would take down all questions and comments.

Tammy Yakee –

- Communication during outages is a primary concern
 - Call center is not friendly – they mentioned her outage could be a breaker and would cost \$600 to fix. Suggested another provider.
- Without power she has no access to Facebook to view updates
- How were different areas prioritized for return to power?

- Would appreciate a map of the power grid made available to customers with mapped outages for the last 5 years.
- Where were the linemen dispatched from & what is the process?
- Citizen committee necessary
 - Dispatching
 - Linemen
 - Coordination
 - Volunteers
 - Grant writing
 - Must have a person available to talk to, brought up concerns regarding health situations when power is out.
- A lot of loss of food during outage. Suggested PUD have generators available on loan to the public.
- Rolling blackouts in the area?
- Is power being sold to another area?
- Some of the areas difficult to access.
- Are commissioners customers of PUD?
- Fire Mitigation – could PUD ring poles with fire retardant?

Pat Kelleher – Reported the following board meeting minutes and board packets missing from the PUD website and stated the District lacked transparency.

- Minutes of the Board Meetings missing:
 - February
 - March
 - April
 - May
- No Board Packets available online
- Link to agenda online does not work – incorrect document attached
- Communication with customers needs to improve
- Recommended recording all meetings
- Requested the board not proceed with the Rural Broadband Grant action – No other PUD has a viable Broadband program

Brandon Meeks –

- What was the cause of the fire & how was it reported?
- Communication needs to improve during outages
- Fire mitigation for remainder of summer – suggested the District implement a plan now
- Were the poles that were damaged in the fire reported?
- Is there a claims process for damages?
- How are you informed of an outage, what is the mechanism?
- Is Potelco covered by their own insurance?
- How is the outage time determined?

Consent Agenda:

MOTION: Commissioner Rowbotham motioned to approve the agenda as modified

SECOND: Commissioner Catlin seconded

VOTE: 3-0 Approved

- 2021 05-25 Regular Board Meeting Minutes
- Voucher Approval May
- Resolution 1108 – Void Warrant
- 2021 06-28 Emergency Board Meeting Minutes

Finance Report:

FM Pratt presented the following topics for discussion.

- June Financial Narrative
- May 2021 Top Consumers Report
- May 2021 Delinquency Activity Report
- May 2021 Consumer Sales Report
- May 2020 Consumer Sales Report
- Capital Expenditures

May Customer Service Report

Customer Service Supervisor Buntin presented

Old Business:

Resolution No. 1107 Industrial Claims

- Tabled by General Consensus

Cost of Service Study Discussion

- Mid-month July workshop proposed to discuss further

CERB Grant Application Status

Clean Energy Fund Grant Application Status

New Business

GM Boast presented the following topics for discussion.

- Headquarters Security
- Parke Express Line
- General Outage Response
 - Commissioner Rowbotham requested more coordination in communication between responders during an outage
 - Commissioner O'Leary requested notification of future outages
- Line Extension Estimates & Charges
 - Study session requested

Other Business:

None

Operations Report:

OM Wood presented

- May Operations Report
- Year to Date Incident Reports

Engineering Report:

Engineering Supervisor Edwards presented

- May Engineering Report
- May Reliability Report

Manager's Report:

GM Boast presented

Commissioner's Report:

Commissioner Rowbotham presented WPAG meeting 5/26/21 & 6/17/21 & the May Energy Northwest Participant Review Board Summaries

Future Planning:

July 20th – 10am

- COSA meeting
- External Auditor Report
- Line Extension Discussion

July 27th – 8am Commissioners/GM Tour of Cle Elum development areas followed by Regular Board Meeting at 1pm.

Executive Session:

Commissioner O'Leary adjourned the meeting at 4:23 pm.

JOE O'LEARY

JOE O'LEARY (Jul 28, 2021 11:16 PDT)

Joe O'Leary, President

Rick Catlin

Rick Catlin (Jul 28, 2021 14:21 PDT)

Rick Catlin, Secretary

Shan

Shan Rowbotham (Jul 28, 2021 13:35 PDT)

Shan Rowbotham, Vice President












2021 06-29 Regular Board Meeting Minutes

Final Audit Report

2021-07-28

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