

**MINUTES OF THE BOARD OF COMMISSIONERS REGULAR MEETING
OF KITTITAS COUNTY PUD NO.1
May 25, 2021**

The meeting of the Board of Commissioners of Public Utility District No. 1 of Kittitas County was called to order by President Joe O'Leary at 1:00 P.M.

Roll Call:

Joe O'Leary, President
Shan Rowbotham, Vice President
Rick Catlin, Secretary – present virtually

Staff Present:

Matt Boast, General Manager
Genine Pratt, Finance Manger
MaryDawn Buntin, Customer Service Supervisor
Rachael McDaniel, Executive Assistant
Ken Edwards, Engineer – present virtually

Guests Present:

Pat Kelleher

Approval of Agenda

MOTION: Commissioner Rowbotham motioned to approve the agenda
SECOND: Commissioner O'Leary seconded
VOTE: 3-0 Approved

Public Comment:

Pat Kelleher – presented written comments regarding the CERB grant application.

Consent Agenda

MOTION: Commissioner Rowbotham motioned to approve the consent agenda
SECOND: Commissioner Catlin seconded.
VOTE: 3-0 Approved

- 2021 04-27 Regular Board Meeting Minutes
- Voucher Approval April
- Resolution No 1106 – Warrant Cancellation

Finance Report

FM Pratt presented the following topics for discussion.

- Financial narrative
- April 2021 Top Consumers Report
- April 2021 Delinquency Activity Report
- April 2021 Consumer Sales Report
- April 2020 Consumer Sales Report
- Work Order Analysis Report for Capital Expenditures
- April 2021 Investment Tracker

May Customer Service Report
Customer Service Supervisor Buntin

NEW BUSINESS:

GM Boast presented a conceptual project for a possible Clean Energy Fund Grant

- After lengthy discussion, the board of commission requested Management pursue the grant application with a cap of matching fund participation at \$15,000 by general consensus

Resolution 1105 – Authorization of CERB Grant Application

MOTION: Commissioner Rowbotham motioned to approve Resolution 1105 as amended

- Whereas, the District is committed to a cash match not to exceed \$12,500 of total project cost if successfully awarded the CERB Grant.

SECOND: Commissioner Catlin seconded

VOTE: 3-0 Approved

Resolution 1107 – Adoption of Industrial Claims Management Plan

Tabled to address edits and questions for human resources and legal support

Operations Report

GM Boast presented the following topics for discussion.

- Operations Report
- April Incident Report

OLD BUSINESS:

Packwood Contract Discussion

OTHER BUSINESS AND SPECIAL REQUESTS:

Engineering Report

GM Boast presented the report

Manager's Report

GM Boast presented

- April Reliability Cause Report
- April Reliability Report

Commissioners Reports:

Commissioner Rowbotham presented WPAG meeting 4/29/21 & Energy Northwest Participants Review Board 4/13/21 summaries

Future Planning:

Commissioner tour of PUD capital project sites – 9am 6/29/2021

Regular Board Meeting 6/29/2021

Executive Session:

Meeting adjourned at 3:30 P.M.

JOE O'LEARY

JOE O'LEARY (Jul 19, 2021 08:04 PDT)

Joe O'Leary, President

Rick Catlin

Rick Catlin (Jul 20, 2021 18:12 PDT)

Rick Catlin, Secretary

Shan

Shan Rowbotham (Jul 19, 2021 21:42 PDT)

Shan Rowbotham, Vice President

DRAFT












2021 05-25 Regular Board Meeting Minutes

Final Audit Report

2021-07-21

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