



Request for Proposals

CLASS III - CULTURAL RESOURCE SURVEY

PUD No.1 of Kittitas County

Submittals due August 31, 2018 at 4:00 p.m.

PUD No. 1 of Kittitas County
1400 Vantage Highway
Ellensburg, WA 98926



I. Introduction and Background

The Kittitas County PUD is requesting proposals from qualified contractors to provide an archeological survey for the installation of a powerline along Umptanum Road in Kittitas County. The new powerline is required as a result of a Bureau of Reclamation project near Umptanum Road. This field survey will be needed to be completed and a draft and final report submitted to the PUD. A copy of the report will be submitted to Reclamation.

The Schaake property is located along the Yakima River, southeast of Ellensburg, WA between the interstate (I-90) and the river south of Damman Road and is named for the former owner of the property. The property is approximately 285 acres and historically supported a slaughterhouse and stockyards that have now been removed. Approximately 80 acres of the property was leased to Twin City Foods for the application of their food processing wastewater onto grass hay. The Bureau of Reclamation has completed habitat improvement studies and soil and water quality studies which present alternatives for restoring and enhancing fish and riparian habitat on the former Schaake property. The completed studies recommend levee setbacks, side channel establishment, and side channel reinvigoration. Archeological surveys have been completed for these activities.

II. Cost and Schedule

Description:

PUD needs the Contractor to complete an archeological survey of approximately one mile of overhead powerline, in a 150 ft-wide corridor.

Deliverables:

Contractor will complete the archeological investigation and will prepare a survey/inventory report acceptable by standards established by the Washington Department of Archeology and Historic Preservation. An initial draft will be sent to PUD's Office in Ellensburg, WA. The PUD will review the draft and respond back to Contractor within 30 days. Contractor will submit a completed report back to PUD within 30 days from receiving PUD's comments.

Approximate Costs:

Estimated cost not-to-exceed \$8,000

Approximate Schedule for Completion of Work:

Starting - October 1, 2018

End - November 30, 2018



III. Specifications

The work required of the Contractor is for a CLASS III CULTURAL RESOURCES SURVEY. Field work will be preceded by archaeological, historical, and ethnographic background research, including literature and file searches, as well as gathering interview data (if necessary). It consists of: consulting the Washington Information System for Architectural and Archaeological Records Data (WISAARD) and supplemental listings to determine whether any NRHP-eligible/listed properties exist in the area of potential effect (APE); reviewing General Land Office (GLO) records and/or contacting other individuals, agencies, or institutions to determine what historic properties may be present and what kind of additional information may be needed to conduct a Class III survey; collecting information to write a brief summary of the area's history and prehistory; and an assessment of what may be discovered during a Class III survey. All previously identified cultural resources and cultural resource inventories identified within one kilometer of the present APE as a result of the literature search shall be displayed in the report.

Fieldwork will be a non-collection, limited-disturbance survey. The Contractor is responsible for obtaining any required land-entry permits. A Class III survey consists of a systematic, intensive, on the ground pedestrian examination of the APE. The APE is defined as a minimum of 75 feet on either side of the project centerline. Additional areas may be required such as where the proposed powerline requires any storage or staging areas, borrow sources, and infill that deviates outside of the 150-wide corridor. The purpose of the survey is to locate, identify and record all cultural resources which can be reasonably detected from the ground surface. Shovel tests or auger holes will be performed using a combination of systematic and intuitive methods. Distance between surveyors shall not exceed 15 meters. Where vegetation, slope, or other variables preclude adhering to the required transect intervals, the contractor shall identify the locations of and justify any such deviations. Sites extending beyond the APE must be followed out to their perimeters or logical extents and fully recorded. If soil exposures exist, the Contractor shall closely inspect the exposures for evidence of buried and exposed prehistoric and historic remains.

Any previously recorded sites which occur within the APE will be revisited. State forms will be completed updating the description, any impacts, and any other changes which may have occurred since the previous recording(s).

Should human remains be encountered, non-invasive measures will be taken to secure the area of discovery. The relevant law enforcement authority and County Coroner should also be contacted immediately.

Each cultural resource detected during the inventory shall be documented cartographically, photographically, and in writing. The CONTRACTOR shall adhere to all rules and requirements of the State of Washington for documenting cultural resources. The contractor shall complete



all applicable official state site and survey forms (as required by the State) for each cultural resource identified.

In the general description of each site, the CONTRACTOR shall include a discussion of eligibility, integrity, environmental setting, geo morphological context, vegetation, site boundaries and depth, the number and kinds of features present, the artifact assemblages and densities, etc. The CONTRACTOR shall also identify and record Isolated Finds (IFs) using State standards and forms.

MANAGEMENT RECOMMENDATIONS & SIGNIFICANCE DETERMINATIONS

Based upon field observations and background research, the CONTRACTOR shall make management and significance recommendations for each cultural resource recorded. All recommendations for determinations of eligibility shall be made in consideration of the all of the criteria set forth in 36 CFR 60 and National Register Bulletin 15, as well as other applicable state and federal guidance documents. Site recommendations shall fall into one of three categories: (a) no further work due to the absence of eligible properties; (b) nature and extent testing needed to determine eligibility; or (c) eligible for listing on the NRHP. The CONTRACTOR shall fully explain and justify each recommendation. The CONTRACTOR shall apply the criteria of effects to the project. Effects recommendations shall fall into one of four categories: (a) no historic properties; (b) no historic properties affected; (c) no adverse effect; or (d) adverse effect. The contractor shall fully explain and justify each recommendation, and provide treatment recommendations as appropriate.

MAPPING

All sites and Ifs (as well as an accurate depiction of the surveyed areas) shall be identified in the field using an industry-standard GPS unit and plotted on the most recently revised, digital, 7.5-minute USGS quadrangle maps (including quadrangle name) which the contractor shall furnish and submit to PUD. Each site will be accurately mapped as part of the site recording process (see above).

ILLUSTRATIONS

The CONTRACTOR shall make graphic illustrations of a representative sample of diagnostic artifacts at each cultural resource.

PHOTOGRAPHY

The CONTRACTOR shall digitally photograph each cultural resource. Photographs should illustrate the general physiographic and environmental setting of the site. Individual features and diagnostic artifacts or clusters of artifacts shall be photographed as well. Photographs of looters' potholes, erosion or other natural or human-caused factors which may be affecting site



integrity and research potential shall also be taken. Each feature photograph shall contain a readily visible and understandable north arrow and scale. If the scale and north arrow cannot be reasonably captured in the photograph, these data will be included in the photo documentation and the photo caption. The CONTRACTOR shall develop and maintain a project photographic log minimally containing the photograph date, subject/content, site or IF number, feature number, direction of view, photograph roll and frame numbers, photographer's name and pertinent comments.

IV. Report

The CONTRACTOR shall prepare and submit professional quality reports as specified in this statement of work. The report will meet all Federal and State standards and requirements for report preparation and content.

1. DRAFT REPORT

Draft report shall contain the same content as that intended for the final report, including illustrations, photographs, maps, charts, and tables. The format used shall be the same as that stated for final reports, below.

Any report shall present an ordered, chronological account of the work undertaken for the contract; a statement of professional findings, evaluations and recommendations, and a statement of management recommendations.

2. FINAL REPORT

The report shall include a completed SHPO cover sheet. It shall fully describe the undertaking, including what powerline will be replaced, where the new powerline will be placed, access roads, and staging or storage areas. As part of the background information, the report will discuss all known cultural resources, their location if close to (ca. 1 km.) or within the study area, and findings from relevant previous surveys and excavations. The report shall include a brief ethnographic and historic background discussion for the study area.

The report shall also include: statement of purpose; table of contents; abstract; management summary; affected environment; research goals; methods of data collection and analysis; artifact field analysis; inventory of recorded resources, including a brief site by site text description for each site; impact statement and recommendation for evaluation for all sites; and describe research potential of cultural resources; mitigation recommendations (if applicable); references; artifact inventory appendix; and other data as needed. In the report, the contractor shall state whether any previously or newly recorded sites of prehistoric or historic significance designated or recommended eligible according to Federal,



State, or local Government standards are present within or adjacent to the study area, and whether they will be affected by PUD activities.

The Contractor will provide two copies of the final report and forms to the PUD, and on compact disc. In accordance with SHPO requirements, the Contractor shall upload the materials onto WISAARD.

3. MAPS, DRAWINGS, AND STATE FORMS

Provide for each located cultural resource, scaled, detailed maps, showing site composition, extent, presence of a midden, artifact concentration(s), rubble mounds, depressions, site features, petroglyphs and pictographs, historic structures, privies, trash dumps, existing impacts to sites and the relationship of sites to nearby roads, trails, trees, fences, springs, and other topographic features. The maps will also show the relationship of the cultural resource to the undertaking area of potential effect. All site and feature maps and drawings must be numbered, paginated, and the permanent State site number (if previously recorded) included on each map and drawing. A legend, north arrow and scale will also be provided on each map and drawing. All lettering will be legible and of professional quality. The maps will accompany the appropriate State site record forms.

4. RECORDING OF ISOLATED FINDS

Isolated Finds (IFs) will be recorded with a dimensioned, outline sketch and scaled photograph; a digital USGS quadrangle sheet (with quadrangle name) with the IF location marked will accompany the IF form; and the IF location will be shown on the survey quad maps. GPS coordinates shall be provided.

5. NATIONAL REGISTER OF HISTORIC PLACES CRITERIA

Contractor shall assess all located historic properties for NRHP eligibility. Determination of eligibility shall be done in accord with 36 CFR 63 and Bulletin 15. The basis for the evaluation shall be stated explicitly for each site. All sites meeting NRHP criteria of eligibility shall be listed in a single table.

6. DRAWINGS AND PHOTOGRAPHS

Any culturally or temporally diagnostic artifacts which are seen in the field but left on site, will be photographically documented digitally. Each photograph shall contain a readily identifiable scale in centimeters and inches, the artifact will also be drawn by scaled black lines drawings. Photographs and drawings shall be of good quality; drawings shall show artifact face(s) and cross section and artifact details of modification such as chipping scars, grinding, battering, polishing, etc. The CONTRACTOR shall include in the report, site area



photographs for each site recorded as part of the site forms, and additional diagnostic artifact and feature photographs will be provided as part of the report as dictated by the recorded cultural resources.

7. RECORD SHEETS

The Contractor shall provide one copy of record sheets for all documented artifacts or data, indicating unit and level, auger hole or shovel test number and/or site provenience.

8. SHPO FORMS

The forms shall be submitted to PUD with the draft and final reports. Historic structures will be recorded on SHPO's Clearance forms compatible with the SHPO database. Other sites will be recorded on SHPO Archaeology Site Forms. One hard copy will be submitted with the draft report and two hard copies will be submitted with the final report and on a compact disc containing the final report.

9. QUADRANGLE MAPS

The CONTRACTOR shall include USGS 7.5' quadrangle maps with all known and new historic properties digitally marked and the area of survey indicated. GPS coordinates, in UTM's and Township/Range, shall be provided.

V. Deadline for Submission of Proposals

One copy of the proposal must be received no later than 4:00 PM on August 31, 2018. The proposal must be sealed and plainly marked as "Cultural Resource Survey Proposal." Proposals shall be delivered or mailed to:

Kittitas County PUD
1400 Vantage Highway
Ellensburg, WA 98926

Proposals or Quotations must be valid for 90 days from the proposal due date.

Services are to commence by: After evaluation of the submitted proposals, the Kittitas County PUD intends to select one preferred contractor. The Kittitas County PUD intends to enter into a contract with the preferred vendor.

Preference to contractors who can start and finish (report) as soon as possible. Drawings are available upon request.



Proposing contractor must have the right and appropriate licensing to operate in the State of Washington.

Proposing contractor must have and submit the appropriate state and federal tax identification numbers.

Proposing contractor must have and submit the appropriate business liability insurance. The Proposing contractor shall furnish a certificate of insurance to the District at the time of execution of this agreement.

VI. Miscellaneous

The Kittitas County PUD reserves the right to reject any and all proposals for failure to meet the requirements contained herein, to waive any technicalities, and to select the proposal which, in the Kittitas County PUD's sole judgment, best meets the requirements of the project.

The Kittitas County PUD reserves the right to make the decision on the appropriate vendor using any of the criteria or information listed in the RFP and any other information that the Kittitas County PUD deems appropriate.

The RFP creates no obligation on the part of the Kittitas County PUD to award a contract or to compensate the proposer for any costs incurred during proposal presentation, response, submission, presentation, or oral interviews (if held). The Kittitas County PUD reserves the right to award a contract based upon proposals received without further discussion or negotiation. Proposers should not rely upon the opportunity to alter their qualifications during discussions.

The Kittitas County PUD further reserves the right to make such investigation as it deems necessary to determine the ability of proposers to furnish the required services, and proposers shall furnish all such information for this purpose as the Kittitas County PUD may request.

Proposers must specifically identify any portions of their submittals deemed to contain confidential or proprietary information, or trade secrets. Those portions must be readily separable from the balance of the proposal. Such designations will not necessarily be conclusive, and proposers may be required to justify why the Kittitas County PUD should not, upon written request, disclose such materials.

The District shall not be responsible for paying, withholding, or otherwise deducting any customary state or federal payroll deductions, including but not limited to FICA, FUTA, state industrial insurance, state workers compensation, or otherwise assuming the duties of an employer with respect to Contractor or any employee of Contractor.